

Newswood Limied
Room Reservation Form
March 10 – 16, 2014



The Royal Garden
 Kowloon, Hong Kong
 (SUBSIDIARY OF SUN HUNG KAI PROPERTIES LTD.)

Please return by fax: **(852) 2311 9045** or Email:
danielwong@rghk.com.hk
 Attention: **Daniel Wong**
Sales Manager
 Telephone: **(852) 2733 2904**

Guest Name Mr./Mrs./Ms./Dr./Prof. Family Name _____ First Name _____	Arrival Date (DD/MM/YY)	Departure Date (DD/MM/YY)
	Arrival Flight / ETA	Departure Date / ETD

Title _____ **Tel** _____
 _____ **Fax** _____
Company _____ **Email** _____

Address _____

Shuttle bus (At HK\$130 net per person per trip)
 Limousine Service (At HK\$730 net per vehicle per trip)
 Not Required
 Airport to Hotel
 Hotel to Airport
 Round Trip

For the above transportation service, Please fill in the update flight details. After clearing custom, please contact our hotel's airport representatives at **Counter B17 in Hall B** at the Airport Meet & Greet Hall with signage of Hong Kong Hotels Association or contact the airport representatives at (852) 9318 3774 for immediately assistance.

Room Requirement (As only limited room block is reserved, bookings are processed on a first-come-first-served basis. Confirmation is subject to hotel's availability.)

No. of Rooms Required _____ _____	Room Categories Superior Room HK\$1,580+10% per room per night Deluxe Room HK\$1,800+10% per room per night
	** Complimentary use of in-room internet service for two devices

Special Supplement:

Daily buffet breakfast at HK\$160+10% per person per day
 Club Floor Privileges at HK\$500+10% per night for one person / HK\$700+10% per night for two persons

- Club Floor Privileges**
- Complimentary Daily one buffet breakfast at the Club Lounge
 - Complimentary afternoon tea and evening cocktails served at the Lounge
 - Complimentary use of in-room internet service for two devices
 - 10% discount on all Food & Beverage purchase in all restaurants and bars (exclude promotional items, festive days and banquets)
 - 30% discount on dry cleaning and laundry service
 - Complimentary pressing service (2 pieces of garment per room per day)
 - Complimentary local calls / faxes
 - Waive phone access fees
 - Complimentary in-room coffee and tea making facilities
 - Complimentary one bottle of distilled water and will be refilled for everyday
 - Free use of gym
 - Welcome fruit basket and Daily newspaper

Special Request: _____

<p>Reservations Guarantee</p> <p>Please provide credit card number with expiry date to the hotel directly in order to guarantee the above booking.</p> <p>Credit Card#: _____</p> <p>Exp. Date: _____</p> <p>(Late cancellation made within 72 hours prior to the actual arrival date or any case of no-show is subject to one-night room charge penalty and it will be automatically applied to the provided credit card without further notice.)</p>	<p>For Reservation Office Use Only</p> <p>Confirmation Number: _____</p> <p>Remarks: _____</p>
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